

Contra Costa College
Curriculum Instruction Committee
Minutes of Monday, April 28, 2025
2:15pm – 4:00pm

Location: GE-305

Zoom: <https://4cd.zoom.us/j/8355242819>

Meeting ID: 835 524 2819

MEETING CALLED TO ORDER at 2:20pm

CIC Chair: Leslie Alexander

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest
- **AACE:** Brianne Ayala, Jack Wheeler, (Jacki Wright, alternate)
- **NSAS:** Nzingha Dugas, Deborah Dixon

Non-Voting Members

- **SLO Coordinator:** Michael Kilivris (*as needed*)
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Vice President of Equity and Instruction:** Jason Berner
- **Curriculum Specialist:** Karen Ruskowski

Members not in attendance: Najia Azizi, Jack Wheeler, Michael Kilivris, Cole Moyer, Rodolfo Santos, Jason Berner, Brianne Ayala

Guests in attendance: Nikki Ferguson, Beth Goehring, Jose Zepeda, Tamara Green, Francis Reyes

CONSENT AGENDA ACTION ITEMS

Agenda: April 28, 2025

Action: Approved

Motioned: Jacki Wright

Seconded: Deborah Dixon

All in Favor: No abstentions

Minutes: April 14, 2025

Action: Approved

Motioned: Jennifer Griest

Seconded: Jacki Wright

All in Favor: No abstentions

Economics – Associate in Art for Transfer

Correction: Adding optional course BUS-240 which was inadvertently left off as an alternative to STAT-C1000 in the required core list, when updates to this degree were approved at CIC on 4/14/25. Adjust overall major units accordingly to 21-24.

NON-CONSENT AGENDA ACTION ITEMS

DANCE-161A Beginning Ballroom Dance

Revision: Content review. Update SLOs, remove out of class assignment hours.

Action: Approved

Motioned: Deborah Dixon

Seconded: Jacki Wright

All in Favor: No abstentions
DANCE-118A Beginning Techniques of Hip Hop and Urban Funk Revision: Content review. Update textbooks and SLOs. Action: Approved, with minor update to MOEs. Motioned: Jennifer Griest Seconded: Jacki Wright All in Favor: No abstentions
PE-109A Beginning Aerobic Dancing Revision: Content review. Update SLOs, remove out of class assignment hours Action: Approved Motioned: Deborah Dixon Seconded: Jacki Wright All in Favor: No abstentions
PE-126A Beginning Swimming Revision: Content review. Fix typo in description. Update objectives and SLOs. Action: Approved. Updated class max to 40 (from 25) and changed DE to “not requested” (from fully online). Motioned: Jennifer Griest Seconded: Deborah Dixon All in Favor: No abstentions
PE-140A Beginning Figure Control Revision: Content review. Update SLOs. Remove out of class assignment hours. Add Master’s Discipline: Kinesiology Action: Approved Motioned: Jacki Wright Seconded: Jennifer Griest All in Favor: Deborah Dixon abstains
PE-152A Beginning Intramurals Revision: Content review. Update description, remove out of class assignment hours. Reduce class max to 40 (from 50) Action: Tabled for additional revisions. Committee recommends department either revises objectives to apply to all intramural sports listed in the description, or create individual courses for each intramural sport. Motioned: Jacki Wright Seconded: Jennifer Griest All in Favor: No abstentions
MUSIC-190A Music Production: Fundamentals (Performance) Revision: Content review. Update out of class assignments, textbooks, SLOs, and remove MOE% Action: Approved Motioned: Jacki Wright Seconded: Deborah Dixon All in Favor: No abstentions
MUSIC-190B Music Production: Programming (Performance) Revision: Content review. Update out of class assignments, textbooks, SLOs, and remove MOE% Action: Approved Motioned: Jacki Wright Seconded: Nzingha Dugas All in Favor: No abstentions
MUSIC-191A Performance Projects: Classical Repertoire Revision: Content review. Update title (to align slight variations that exist), out of class assignments, textbooks, SLOs, and remove MOE% Action: Approved,

Motioned: Jacki Wright
Seconded: Deborah Dixon
All in Favor: No abstentions

MUSIC-191B Performance Projects: Jazz Rock Repertoire

Revision: Content review. Update title (to align slight variations that exist), out of class assignments, textbooks, SLOs, and remove MOE%s.

Action: Approved, with update to typo in course description.

Motioned: Deborah Dixon

Seconded: Jacki Wright

All in Favor: No abstentions

CIS-205 Project Management/PMI PMP Preparation

New Course: Degree applicable. 3 units/54 hours lecture per term. Entrance skills: CIS-180 or equivalent. Advisory: CIS-198. Grading option: Student choice. Master's Disciplines: Business; Business Education; Computer Science; Economics; Library Science; Management. Non-Master's Disciplines: Computer Information Systems; Computer Service Technology; Library Technology; Office Technologies. Class max 45. Requesting CSU transfer (elective). Requesting Distance Education: Fully online.

Action: Approved, with removal of Entrance skills: CIS-180 or equivalent.

Motioned: Jennifer Griest

Seconded: Jacki Wright

All in Favor: No abstentions

DISCUSSION ITEMS

Discussion and vote: Emergency request to add AFRAM-110 and AFRAM-225 to the May 12th agenda. Emergency status: Ethnic Studies requirement.

It was requested that AFRAM-110 and AFRAM-225 be expedited to the May 12th CIC agenda as emergency items. We currently have a limited number of GE/CalGETC-approved Ethnic Studies courses at CCC, leaving students with few options to fulfill the Ethnic Studies requirement. Since the State approval timeline is so long, it is recommended that the courses are submitted as soon as possible. Specifically, the UC/TCA request deadline is every June, and if the courses are not submitted, they will need to wait a full year.

Jennifer Griest motioned to approve the emergency request pending the department's submission of the course revisions this week. Deborah Dixon seconded and it was approved unanimously by the committee.

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 3:56pm. The next meeting is scheduled for May 12, 2025

NON-CONSENT AGENDA ITEMS MUST HAVE REPRESENTATION OR NO ACTION WILL BE TAKEN